



**St Francis**  
Catholic Primary School

ST. FRANCIS CATHOLIC PRIMARY SCHOOL  
DALBY ROAD  
MELTON MOWBRAY  
LEICESTERSHIRE  
LE13 0BP  
Tel: 01664 562891



Head Teacher: Mrs G. Brown

## Acceptable Use of Mobile Phones Policy

### Parental Permission

I have read and understand the above information about appropriate use of mobile phones at school. I understand that this form will be kept on file at the school and that the details may be used (and shared with a third party, if necessary) to assist in identifying a phone should the need arise (e.g. if lost, or if the phone is being used inappropriately).

I give my child permission to carry a mobile phone to school and understand that my child will be responsible for ensuring that the mobile phone is used appropriately and correctly while under the school's supervision, as outlined in this document.

Parent's name (print): \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Pupil's name (print): \_\_\_\_\_

Pupil's Class: \_\_\_\_\_

Pupil's signature: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_

Date: \_\_\_\_\_

.....

Permission is given for your child to bring a mobile phone to school.

Head Teacher signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pupil's name: \_\_\_\_\_ Pupil's Class: \_\_\_\_\_

A copy of this form will be returned to the parent once permission is given and must be surrendered to the school if permission is revoked due to misuse of the phone.

*In Jesus we will do our best as we love, pray, learn and play, because this is the  
Saint Francis way*

# Acceptable Use of Mobile Phones Policy

## Purpose

**1.1** The widespread ownership of mobile phones requires that school staff, pupils, and parents take steps to ensure that mobile phones are used responsibly at school. This Acceptable Use Policy is designed to ensure that potential issues involving mobile phones can be clearly identified and addressed, ensuring the benefits that mobile phones provide (such as increased safety) can continue to be enjoyed by our pupils.

**1.2** This Acceptable Use Policy for mobile phones provides teachers, pupils and parents with guidelines and instructions for the appropriate use of mobile phones during school hours.

**1.3** Staff, pupils and their parents must read and understand the Acceptable Use Policy before pupils are given permission to bring mobile phones to school.

**1.4** The Acceptable Use Policy for mobile phones also applies to pupils during school trips and extra-curricular activities.

## Rationale

### 2.1 Personal safety and security

The School accepts that parents give their children mobile phones to protect them from everyday risks involving personal security and safety. It is acknowledged that providing a child with a mobile phone gives parents reassurance that the child can contact a parent if they need to speak to them urgently on their way to or from school.

## Responsibility

**3.1** It is the responsibility of staff and pupils who bring mobile phones to school to abide by the guidelines outlined in this document.

**3.2** The decision to provide a mobile phone to their children should be made by parents.

**3.3** Parents should be aware that their child takes a mobile phone to school.

**3.4** Permission to have a mobile phone at school while under the school's supervision is contingent on parent permission in the form of a signed copy of this policy. Parents may revoke approval at any time.

**3.5** The School cannot take responsibility for any loss or damage to devices whilst in school.

## Acceptable Uses

**4.1** All pupils must hand in their mobile phones to the class teacher at the start of the school day and collect it before leaving the building.

**4.2** Staff should use soundless features such as text messaging, answering services, call diversion and vibration alert to receive important calls.

*In Jesus we will do our best as we love, pray, learn and play, because this is the Saint Francis way*